



STATE OF MAINE

OFFICE

OF THE

SECRETARY OF STATE

MATTHEW DUNLAP
SECRETARY OF STATE

January 30, 2015

Mr. Grant Pennoyer, Executive Director
Maine State Legislative Council
115 State House Station
Augusta, ME 04333-0115

Dear Mr. Pennoyer:

Maine Revised Statutes Title 5, §8053-A, sub-§5, provides that by February 1st of each year, the Secretary of State shall provide the Executive Director of the Legislative Council with lists, by agency, of all rules adopted by each agency in the previous calendar year. I am pleased to present the report for 2014.

The list must include, for each rule adopted, the following information:

- A) The statutory authority for the rule and the rule chapter number and title;
- B) The principal reason or purpose for the rule;
- C) A written statement explaining the factual and policy basis for each rule;
- D) Whether the rule was routine technical or major substantive;
- E) If the rule was adopted as an emergency; and
- F) The fiscal impact of the rule.

In 2014, there were 296 rules adopted by 28 agencies. Following is a list of the agencies with the number of rules adopted:

Agency	Total rules	Routine Technical	Major Substantive	Emergency	Non emergency
Department of Agriculture, Conservation and Forestry	39	35	4	12	27
Department of Professional and Financial Regulation	38	38	0	0	38
Department of Education	5	3	2	0	5
Department of Environmental Protection	17	16	1	0	17
Department of Inland Fisheries and Wildlife	17	17	0	1	16
Department of Health and Human Services	51	45	6	6	45
Department of Labor	3	3	0	0	3

Agency	Total rules	Routine Technical	Major Substantive	Emergency	Non emergency
Department of Marine Resources	34	34	0	16	18
Department of Public Safety	20	19	1	0	20
Department of Transportation	2	2	0	0	2
Department of Administrative and Financial Services	8	8	0	0	8
Department of Economic and Community Development	2	2	0	0	2
Secretary of State	7	7	0	0	7
Public Utilities Commission	2	1	1	0	2
Workers' Compensation Board	19	19	0	0	19
Maine Health Data Organization	2	2	0	0	2
Maine Charter School Commission	1	1	0	0	1
Maine Historic Preservation Commission	1	1	0	0	1
Baxter State Park Authority	1	1	0	0	1
Wells National Estuarine Research Reserve Management	1	1	0	0	1
Maine Human Rights Commission	2	2	0	0	2
Maine Municipal Bond Bank	1	1	0	0	1
Maine Educational Loan Authority	1	1	0	0	1
Finance Authority of Maine	2	2	0	0	2
Maine State Housing Authority	3	3	0	0	3
Maine Turnpike Authority	3	3	0	0	3
Maine Rural Development Authority	1	1	0	0	1
Combat Sports Authority of Maine	13	11	2	0	13
Totals for 2015	296	279	17	35	261

The report is presented in multiple files:

- 1) An Excel spreadsheet, sorted by agency, that includes for each rule -- the agency name and umbrella unit and the rule chapter number, title, statutory authority, effective date, the rule type (i.e. routine technical or major substantive) and whether the rule is an emergency rule. The internal log number used by the APA office is also included so that this Bureau can easily find the complete filing if requested; and
- 2) A Word document for each agency that includes the above information for each rule, as well as the principal reason or purpose for adopting the rule, the basis statement and the fiscal impact of the rule. This information was extracted from the documentation that is required to be filed with our office for each adoption.

If further information is requested for any rule, our office can provide the complete filing which includes additional information including the dates and locations of any hearings held on the proposed rules and public comments received regarding the rule.

If you have any questions regarding the Administrative Procedure Act, please contact me or Julie Flynn, Deputy Secretary of State at the Bureau of Corporations, Elections and Commissions at 624-7650.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Dunlap", with a stylized flourish at the end.

Matthew Dunlap
Secretary of State